

Claresholm Community Centre Association

Agreement for Rental of Commercial Kitchen

Between

Claresholm Community Centre Association (CCCA)

And

_____ Renter

Address: _____ **Phone:** _____

Cell: _____ **Email:** _____

Claresholm Community Centre Address: 5920 8 St W Claresholm, AB

Bookings made through Town of Claresholm. Payments are accepted in person and the Town Office 221 – 45th Ave W Claresholm or by mail to PO Box 1000 Claresholm, AB T0L0T0

Phone (403) 625-3381 Website: www.claresholmcommunitycentre.com

Email: bookings@claresholmcommunitycentre.com

Date: _____

Term of Rental: The renter desires to rent the Commercial Kitchen in the Claresholm Community Centre on _____, 20____ for the purpose of _____. The renter is permitted to occupy the kitchen beginning at **9:00 am** and must vacate the premise by no later than **8:00pm**. The renter is permitted to access only the kitchen and washrooms. Payment is required at time of booking to reserve the date. The damage deposit will be returned to the renter if upon the inspection of the kitchen, it is found to be clean, have no damage and no items missing. Return will be by cheque and mailed to the address on the contract the month following the rental. In the event any damage exceeds the amount of the deposit, the renter is required to pay the difference.

Rental Fee: \$150.00 per day, plus mandatory damage deposit of \$250.00.

Cleaning: The renter is responsible for ensuring the kitchen is left clean and tidy. Counters, sinks, stoves and dishes and floors are to be washed. Dishes must be put away and garbage removed from the building. Failure to comply with the cleaning requirements will result in the forfeit of the damage deposit.

Cancellation: In the event the renter must cancel the reserved date, the cancellation must be received in writing to the Town Office. The renter will receive 50% of the rental fee back if cancellation is received more than 30 days prior to the scheduled date. If the cancellation is received less than 30 days prior to the scheduled date, no refund will be granted.

Payment received: Cash Cheque

Renter's Signature

Booking Agent's Signature